

St. Paul's Lutheran Church

Spring Festival (May 10, 2025)

Policies and Procedures

Thank you for your interest in showcasing your local business or service at our spring festival. Festivals such as this are a great way for businesses to procure leads and sell products in a location with lots of people.

Your business or service may be eligible to “rent” 10-foot by 10-foot plots on the property of St. Paul's Lutheran Church on the day of the festival. You may rent a single 10x10 plot or rent up to an additional 2 10x10 plots provided they are adjacent. The church will assign your plot(s) prior to your arrival.

Plot rental fees are as follows:

- Local brick and mortar businesses who wish to rent one to three adjacent plots, \$20 per plot.
- Residents of the local community who wish to sell in the community yard sale, \$10 per plot (max of two adjacent plots).
- Members of St. Paul's Lutheran church who wish to sell in the community yard sale, one FREE plot (\$10 for an additional adjacent plot).
- Other plot rentals will be considered case-by-case.

To register for a vendor plot or for the community yard sale, visit

<https://stpaulsmilaca.org/festival>. The registration form is near the bottom of the page.

Payment for plot(s) will be due prior to or the day of the event. An online payment service called “Tithe.ly” will process your online payment.

St. Paul's Lutheran Church is a Christian church which follows the teaching of the Holy Bible, our Lord's very Word given to us for faith and life. By using our property, you agree to only showcasing products or services which do not contradict what we believe, teach, and confess as a conservative, orthodox church. To assure consistency in this regard, we do not guarantee anyone a plot at our festival, but will look at each registration carefully and determine if the product or service showcased will meet our rigorous and high standards.

To aid you, please consider the following list of products or services which we will not allow:

- And product or service which promotes sexual deviance, pornography, rape, incest, cohabitation, premarital sex, promiscuity, or the like.
- Any product or service which promotes the use of illegal drugs, drug abuse, alcohol abuse, or the use of marijuana.
- Any product or service which promotes clothing or fashions which portray lude or sexually suggestive themes, addictive themes, secularist themes, racist themes, or any themes which stand contrary to our Christian confession.
- Any product or service which, though Christian in nature, teaches a doctrine or practice contrary to the confession of St. Paul's Lutheran Church or The Lutheran Church—Missouri Synod.
- Any product or service which substantially and negatively affects the business or sales of the food trucks. We simply ask that vendors or sellers try not to provide food or beverages that the food trucks already offer, or not to provide them at a substantially lower cost.
- Any product or service which is overly loud and distracting. Please keep music/audio at a respectable dB.

While we want to provide a space for everyone, we must enforce these exceptions. Please be specific in your registration concerning what you will offer in your booth.

Yard sellers and vendors must provide everything they need to setup their booth. The church will not provide tables, tents, tarps, or any other setup item. The church will not print fliers or any handouts for sellers or vendors. If your booth needs power, please plan on bringing a small generator or other means of providing your power. You may also bring extensions cords (you'll need up to 300' of cord) but we cannot guarantee you an outlet.

Now, about timing. Vendors and sellers should arrive AT LEAST an hour early to setup. We will allow arrivals as early as 7:00am. When you arrive, look for your plot marker. It will have your number (which will be assigned to you and emailed 24-48 hours prior to the festival) and your name. An attendant will also be on site to help you.

When you arrive, you may unload your vehicle at your plot, but you **MUST** move your vehicle to the designated vendor or selling parking area as quickly as possible. If you are selling out of your vehicle, just make sure you are not parking in your plot in a way that would block traffic flow. The lot attendant will help you with this.

During the festival, please make sure at least one person is manning your booth at all times. We are not responsible for lost or stolen items.

At the end of the festival, you may retrieve your vehicle and load it up near your plot. Please pick up any trash or debris found in your plot. Leave NOTHING behind! Yard sellers, you MUST take your unsold items with you when you leave. Allow me to stress this again: do NOT leave your stuff with us!

You will have until 4:00pm to pack up and leave the premises. If you need help, please ask a lot attendant.

We will provide a men's and women's portable restroom for all attendees and guests. Please keep them clean as they are there for the public. Church restrooms are not open to the public for this event.

Should you damage the church property, please report it to a lot attendant or the St. Paul's Lutheran Church booth right away. If you damage the property of another vendor or seller, report it to the church booth, and leave your insurance details with the affected party. The church carries insurance for events such as this, but it doesn't cover everything. Certain situations may require the vendors or sellers to have their own insurance. Note: St. Paul's Lutheran Church is not responsible for theft or loss of items, or for damage to items due to weather events. Carry your own insurance for such things. To see our liability insurance policy, please contact the church.